

NEW BUSINESS PROCEDURES

Prior to the 2004 annual meeting, delegates had the opportunity to present proposed resolutions or other items of business at a single designated time during the annual meeting. Any proposed resolutions or new business would be reviewed by the annual meeting's Committee on Business, which would review and recommend appropriate action for each proposal.

To assist in planning annual meeting business sessions, and to allow for advance notice of items to be considered by delegates at these business sessions, the Board of Overseers has decided that proposed resolutions and items of new business must be submitted in advance of the annual meeting.

Any proposed resolutions or other new business for consideration at annual meeting must be submitted in writing, and received by the Committee on Business at the BGC Conference Center in Arlington Heights at least thirty days prior to the annual meeting.

The Committee on Business will be comprised of the moderator and vice moderator (elected by the delegates at previous annual meetings), the parliamentarian and assistant parliamentarian (recommended by the moderator and approved by the Overseers) and BGC's executive vice president. As in the past, the Committee on Business will review and recommend appropriate action for each proposal, with its recommendations published in advance on bgcworld.org.

The following requirements will apply for those interested in submitting proposed resolutions or new business for consideration by the Committee on Business:

1. Submitted resolutions or items of business must be received by the committee NO LATER than 30 days prior to the annual meeting. All submissions will be dated WHEN RECEIVED by the committee.
2. All resolutions or business recommendations must be typewritten, titled, and dated.
3. Only members in good standing of churches entitled to send delegates to the BGC annual meeting may submit resolutions or business recommendations.
4. All of the following information must be included with submissions, whether submissions are made by regular mail or email:
 - a. The name of the person submitting the resolution or business item, the church of which he or she is a member, and the name of the pastor (or other church officer if there is no pastor).
 - b. The address of the person submitting the resolution or other business, and the address of the church of which he or she is a member.
 - c. The phone number of the person submitting the resolution or other business and the phone number of the church of which he or she is a member.
 - d. If applicable, the email address of the person submitting the resolution or other business, the church of which he or she is a member, and of its pastor (or other church officer if there is no pastor).
 - e. All submissions must be accompanied by a letter or statement from the church certifying that the person submitting the resolution or other business is a member in good standing. Email submissions must be followed up by certification in writing from the church. Such certification must be received by

the committee on or before the submission deadline.

A submittal and church certification form may be obtained at the annual meeting page at bgcworld.org, or from the BGC executive vice president.

5. No person may submit more than 3 resolutions or business items per year.

The Committee on Business may contact the submitter if necessary to clarify the intent of the proposed resolution or item of new business. The Committee on Business has the authority to refer a proposed item of new business to the Board of Overseers, to recommend the proposal to the annual assembly for action, or to decline to recommend the proposal.